

# MEETING MINUTES

**Committee//Group:** EAST TORRANCE SOIL & WATER CONSERVATION DISTRICT  
**Date:** August 10, 2011  
**Chair Present:** Ryan Schwebach  
**Members Present /Titles** **Bill Wrye** – Vice-Chair, **Jim Berlier** – Secretary / Treasurer, **Mike Valdez** – member, Others & Guests: **Cheri Lujan** – District Manger, **Mike Jones** – NRCS, **Roy Todd** – NMDA, **Rick Lopez** – landowner  
**Absent:** **Johnny Lujan** – member

Topic (Agenda Item) & Summary of Discussion	Follow Up Action/Discussion	Responsible Party	Status (Open/Closed)
Call to Order	Meeting was called to order at 6:00 P.M	<b>Ryan Schwebach</b>	Standing Agenda Item
Approval of Agenda	Following review of the agenda, motion made by Jim Berlier to approve the agenda as presented. Motion seconded by Bill Wrye. Approval of the agenda carried unanimously.		Standing Agenda Item <b>Action taken</b>
Approval of minutes 7/13/2011 minutes	Minutes of the July 13, 2011 meeting were reviewed. Discussion continued with Mr. Mike Valdez giving an explanation on why he voted as he did on matters related to the budgets. Mr. Valdez explained that he voted no to the 2010-2011 -3 Final budget because he needed clarification on expenses and with understanding the need to balance but not showing actual costs, in reference to the 2011-2012 -1 final budget that the mil levy showed less budgeted than what had taken in the previous year and needed more clarification. Motion made by Bill Wrye to accept the meeting minutes as presented. Motion was second by Jim Berlier, motion carried unanimously.	<b>Ryan Schwebach</b>	Standing Agenda Item <b>Action taken</b>
Treasurer's Report	<b>Monthly Report</b> Jim Berlier / Secretary-Treasurer reviewed the financial report with board members. Following review and discussion of the monthly financial report, District Manger gave a brief update of the LCIP stakeholders meeting held in Albuquerque. Motion made by Mike Valdez and second by Bill Wrye to approve the bills submitted and paid, and file financial report for audit. Motion carried unanimously.		Standing Agenda Item <b>Action taken</b>
Annual Work Plan	Updates were made in the annual work plan to review. Updated items were noted in red.	<b>Cheri Lujan</b>	Standing Agenda Item No Action Taken
Correspondence	E-mail correspondence was forward to all board members as it came in. Written correspondence to the board was reviewed: <b>Forestry Notes:</b> Newsletter, <b>McCune Foundation:</b> postcard announcing grant application deadline <b>Colfax SWCD:</b> Newsletter, <b>Mesa &amp; Ute Creek SWCD</b> Flyer-annual meeting August 25, 2011	<b>Cheri Lujan</b>	Standing Agenda Item No Action taken

	<p><b>NMACD:</b> Memo on nominating committee names and phone numbers for upcoming annual conference –given out for review, <b>NM Land Conservancy:</b> Letter on agricultural land conservation forum in Las Cruces, October 6, 2011 – given out for review, <b>EBRA:</b> Newsletter <b>Taos</b> Newsletter, <b>Town of Estancia</b> Thank you letter for donations for the pets on parade celebration, <b>NMACD</b> invite to the NACD southwest pacific Region Meeting –given out for review</p>	
Reports of Standing Committees	<p style="text-align: center;"><b>Watershed Health Restoration &amp; Monitoring Steering Committee</b> <b>Mike Valdez</b></p> <p>Mr. Valdez updated the board on the last meeting held in Estancia on August 8, 2011 funding and when contracts must be signed. Deadline for contracts will be in March 2012, contracts must be signed by September 1, 2011. Included in the packet was June 6, 2011 and July 11, 2011 minutes, noted that March minutes are still being worked on. An index for decisions made during the steering committee meetings were given out for review. Staff is to review to make sure no meetings were left out.</p> <p>Next core meeting will be September 12, 2011 in Mountainair.</p> <p style="text-align: center;"><b>Estancia Basin Water Planning Committee</b> <b>Cheri Lujan</b></p> <p>Draft Minutes were given out for review of the last meeting held.</p>	<p>Standing Agenda Item No Action taken</p> <p>Standing Agenda Item No Action taken</p>
NRCS Field Office Report	<p style="text-align: center;"><b>Mike Jones</b></p> <p>Mr. Mike Jones reviewed written report with board. Under report CSP, EQIP and CRP were discussed. Mr. Jones updated the board of the national Civil Rights team review and the upcoming deadline for the FY2012 EQIP/Whip proposal is September 23, 2011 for review by the State Conservationist. Local Work Group Meeting was discussed. Following discussion it was agreed upon to hold the next local group meeting on August 30, 2011 at the East Torrance Educational Complex building at 9:00 a.m.</p>	<p>Standing Agenda Item No Action taken</p>
District Manager Report	<p style="text-align: center;"><b>Cheri Lujan</b></p> <p>Cheri Lujan submitted written report with the board for review. Newsletter was mailed out, and tree orders have started to come in for the fall sale. Gary Thomas will be donating some chemical for the McKinley project on the loop road. Ponderosa Pine tree was replaced at the Complex building by Mr. Jim Berlier at his own cost. Booths were set up for the county fair. Invitations were sent out to local, state and federal agencies to participate. County Fair event stick horse race went well, with two more events being held Thursday, August 11, 2011. Educational Complex usage dates were given out on written report. Deadlines, Meetings, training, and draft planned meetings, trainings, and time off were submitted on written report for review. See attached report for more detailed information on district manager's monthly report.</p>	<p>Standing Agenda Item No Action taken</p>
FSA Report	<b>Johnny Perea</b>	<p>Standing Agenda Item</p>



	one of the topics discussed and hopefully one on the updated Sim Table.	
Guests	Mr. Lopez thanked the board for having good discussions during the meeting.	
Announcements / Discussion Items	Roy Todd mentioned that Brent Van Dyke with NMACD was helping look for some old green houses for the Bernalillo FFA group.	
Next Board Meeting/ Adjournment	<b>Ryan Schwebach</b> With no further business to discuss Ryan Schwebach adjourned the meeting at 7:25 P.M. Next regular board meeting will be September 14, 2011 @ 6:00 P.M.	

Respectfully submitted,  
Cheri Lujan, District Manager

Reviewed and approved by: \_\_\_\_\_