

# MEETING MINUTES

**Committee//Group:** EAST TORRANCE SOIL & WATER CONSERVATION DISTRICT  
**Date:** March 10, 2010  
**Chairwoman Present:** Fronia Jaramillo  
**Members Present /Titles** Michael Stogner – Secretary / Treasurer, Jim Berlier – member, Rick Lopez – member, Others & Guests: Cheri Lujan – District Manger, Brad Podoll – NRCS, Tom Perkins – State Land Office, Lisa Dennisson – NMACD  
**Absent:** Ryan Schwebach – Vice-Chair

Topic (Agenda Item) & Summary of Discussion	Follow Up Action/Discussion	Responsible Party	Status (Open/Closed)
Call to Order	Meeting was called to order at 6:00 P.M	<b>Fronia Jaramillo</b>	Standing Agenda Item
Approval of Agenda	It was moved by Rick Lopez to accept the agenda as presented. Motion seconded by Jim Berlier. Motion carried unanimously.	<b>Fronia Jaramillo</b>	Standing Agenda Item <b>Action taken</b>
Approval of minutes 2/24/2010 minutes	Minutes of the regular February meeting were reviewed. After review and discussion motion made by Jim Berlier to accept the meeting minutes as presented. Motion was second by Rick Lopez, motion carried unanimously.	<b>Fronia Jaramillo</b>	Standing Agenda Item <b>Action taken</b>
Treasurer's Report	Michael Stogner reviewed the submitted financial report with board members. Items noted for record- check made out to Mr. Stogner was for reimbursement for NACD trip which was signed by Ryan Schwebach with discussion followed with spreadsheet for transactions for February and reconciliation statement. Following review and discussion of the financial report motion made by Michael Stogner and second by Jim Berlier to approve the bills submitted and paid and file financial report for audit. Motion carried unanimously.	<b>Michael Stogner</b>	Standing Agenda Item <b>Action taken</b>
09-10 Work Plan	Updates were made in the annual work plan to review. Updated items were noted in red.	<b>Cheri Lujan</b>	Standing Agenda Item
Correspondence	E-mail correspondence was forward to all board members as it came in. Written correspondence to the board was reviewed: <b>Forestry Notes:</b> Newsletter, <b>Matthew Allen:</b> Thank you card, <b>NMED/Ground Water Bureau:</b> Notice of Public hearing on Dairy rules, <b>Local Government Division of Finance:</b> Notice of approved amended budget, <b>NACD:</b> Thank you for Auction item for annual meeting <b>Estancia MESA Program:</b> Invitation to Family Science night. <b>Taos SWCD / Region II Chair:</b> material given out at February 9, 2020 board of directors meeting in Santa Fe, <b>Debbie Hughes:</b> e-mail – WQCC meeting March 9, 2010 meeting. <b>Cibola National Forest:</b> Public meeting letter to review and comment	<b>Cheri Lujan</b>	Standing Agenda Item <b>Action taken</b>

	<p>of the Environmental Assessment for Travel management on the Mountainair Ranger District, <b><u>Estancia Basin Water Planning Committee</u></b>: letter – Completion of revision updated Water Plan.</p> <p>Following review and discussion on correspondence motion made by Jim Berlier and seconded by Rick Lopez to send a letter using the sample template letter to the NM Water Quality Control Commission and NM Environment Department in reference to the WQCC meeting, March 9, 2010, agenda item #5 request for hearing. Following discussion motion passed unanimously.</p>	
Guests	<p style="text-align: center;"><b>Fronia Jaramillo</b></p> <p>Fronia Jaramillo recognized all guests in attendance. Thanked everyone for their attendance.</p>	
District Manger Report	<p style="text-align: center;"><b>Cheri Lujan</b></p> <p>Cheri Lujan reviewed written report with the board. Watershed Health and Monitoring issues and update. Next steering committee meeting is set for March 29, 2010 at Edgewood SWCD. Arbor Day event for fourth graders was discussed along with stewardship supplies have been ordered for the end of April. Manager attended Audit training with future training planned on the tier system for April 20, 2010. Educational Complex Usage dates were reviewed. Deadlines, Meetings, training, and draft planned meetings, trainings, and time off were submitted on written report for review. See attached report for more detailed information on district manager's monthly report.</p>	Standing Agenda Item No Action taken
Soil & Water Specialist Report	<p style="text-align: center;"><b>Roy Todd</b></p> <p>Roy Todd NMDA specialist was unable to attend. Written report was submitted for review.</p>	Standing Agenda Item
NRCS Field Office Report	<p style="text-align: center;"><b>Brad Podoll</b></p> <p>Brad Podoll updated the board on the field office report. A written report was given out for review with some minor additions to the report noted. Discussion followed with one application received for the GRP program, and the attendance of the Organic Farming Conference which was held February 19<sup>th</sup> and 20<sup>th</sup> in Albuquerque. See attached written report for more detailed information on the NRCS report.</p>	Standing Agenda Item
Reports of Standing Committees	<p style="text-align: center;"><b>Watershed Health Restoration &amp; Monitoring Steering Committee / Chairwoman report Fronia Jaramillo</b></p> <p>Chairwoman attended the Watershed Health Restoration Steering Committee on March 1, 2010 held at the Edgewood SWCD office. Items noted in District Managers report on meeting. No other meetings or issues to report on.</p> <p style="text-align: center;"><b>CNMCWMA Cheri Lujan</b></p> <p>No report / next meeting has been changed to April 8, 2010 at the Edgewood SWCD office.</p>	Standing Agenda Item No Action taken

	<b>Water Planning Committee Ryan Schwebach</b>	Standing Agenda Item No Action taken
	Ryan Schwebach was unable to attend the meeting due to other prior obligations. Cheri Lujan updated the board that no new information is to report on other than draft minutes of the last meeting were given out for review.	
New Business	<b>Kids/Kows/More</b> Kids/Kows / More will be held on April 29, 2010. After review and discussion motion made by Rick Lopez to approve to co-sponsor the event again this year for the Estancia fourth graders with transportation, seconded by Jim Berlier. Motion carried unanimously.	<b>Action taken</b>
Unfinished Business	<b>2010 Elections Timeline / Etc.</b> Appointment of Canvassing Board: Following discussion Rick Lopez moved to appoint Linda Kayser / Torrance County Clerk, Joe Perea / Landowner, Jim Berlier / Supervisor to the 2010 Election Canvassing Board. Motion seconded by Mike Stogner. Following discussion motion carried unanimously. Discussion followed with Draft Polling Procedures. Following review and discussion, motion made by Mike Stogner and seconded by Jim Berlier to approve polling procedures as presented. Motion carried unanimously.	<b>Action taken</b>
Announcements / Discussion Items	Chairwoman opened the floor to anyone who would like to speak. Chairman asked for feedback on options on meeting date and time. Following discussion it was noted to leave the time and day as is and discussion can be re visited in two to three months. Discussion followed with assistance and travel to Hobbs as requested. Comments noted that any travel made for assistance should be paid by the District.	
Next Board Meeting/ Adjournment	<b>Fronia Jaramillo</b> With no further business to discuss motion made by Jim Berlier to adjourn the meeting, seconded by Mike Stogner. Motion carried unanimously. Meeting was adjourned at 6:48 PM.	

Respectfully submitted,  
Cheri Lujan, District Manager

Reviewed and approved by: \_\_\_\_\_