

MEETING MINUTES

Committee//Group: EAST TORRANCE SOIL & WATER CONSERVATION DISTRICT
Date: February 24, 2010
Chairwoman Present: Fronia Jaramillo
Members Present /Titles **Michael Stogner** – Secretary / Treasurer, **Jim Berlier** – member, **Rick Lopez** – member, **Others & Guests:** **Cheri Lujan** – District Manger, **Kenneth Lujan** – NRCS, **Roy Todd** – NMDA, **Tom Perkins** – State Land Office, **Lisa Dennisson** – NMACD, **Mark Valdez** , **Daniel Chavez**, **Joe Perea**
Absent: **Ryan Schwebach** – Vice-Chair (attended by phone conference for part of the meeting)

Topic (Agenda Item) & Summary of Discussion	Follow Up Action/Discussion	Responsible Party	Status (Open/Closed)
Call to Order	Meeting was called to order at 6:00 P.M	Fronia Jaramillo	Standing Agenda Item
Approval of Agenda	It was moved by Rick Lopez to accept the agenda as presented. Motion seconded by Michael Stogner. Motion carried unanimously. Ryan Schwebach was in attendance by phone conference with everyone identifying themselves in attendance due to the phone conference call.	Fronia Jaramillo	Standing Agenda Item Action taken
Approval of minutes 1/13/2010 minutes	Minutes of the regular January meeting were reviewed. After review and discussion motion made by Rick Lopez to accept the meeting minutes as presented. Motion was second by Jim Berlier, motion carried unanimously.	Fronia Jaramillo	Standing Agenda Item Action taken
Treasurer's Report	Cheri Lujan reviewed the submitted financial report for Mr. Stogner with board members. Following review and discussion of the financial reports motion made by Jim Berlier and second by Rick Lopez to approve the bills submitted and paid and file financial report for audit. Motion carried unanimously.	Michael Stogner	Standing Agenda Item Action taken
09-10 Work Plan	Updates were made in the annual work plan to review. Updated items were noted in red.	Cheri Lujan	Standing Agenda Item
Correspondence	E-mail correspondence was forward to all board members as it came in. Written correspondence to the board was reviewed: Forestry Notes: Newsletter, Taos SWCD: Newsletter, NMDA: Request for proposals for water quality and conservation projects, Claunch-Pinto SWCD: Newsletter, East Rio Arriba SWCD: Post card invitation to annual meeting, Office of State Auditor: letter notifying of contracting for audit or agreed upon procedures for fiscal year ending June 30, 2010. New Mexico Forestry Camp: received information and flyers for June 6-11 Forestry camp.	Cheri Lujan	Standing Agenda Item No Action taken

Guests	Fronia Jaramillo	
	Fronia Jaramillo recognized all guests in attendance. Thanked everyone for their attendance.	
District Manger Report	Cheri Lujan Cheri Lujan reviewed written report with the board. Watershed Health and Monitoring issues and spreadsheet given out were discussed and extension issue on Thoms project. Next steering committee meeting is set for March 1, 2010 at Edgewood SWCD. Soil & Water Conservation Day at the Round House had been cancelled. Tree sales are ongoing with some items sold out. Earth Day discussion on changing it this year to work with MESA group. Planning will began in March. Science fair went well with two of the four project awards given to Trevor Noblitt and Patrick Lujan. The other two student names have not been received yet. Lower class science fair should fall in April 2010. April newsletter will announce the winners of the awards. Future Presentations in the works are to the MESA school group, Torreon Fire Department, Bernalillo County Fire Chief, Extension Office / Workshop. Educational Complex Usage dates were reviewed. Deadlines, Meetings, training, and draft planned meetings, trainings, and time off were submitted on written report for review. See attached report for more detailed information on district manager's monthly report.	Standing Agenda Item No Action taken
Soil & Water Specialist Report	Roy Todd Roy Todd NMDA specialist reviewed written report submitted.	Standing Agenda Item
	<i>Tele-Conference with Ryan Schwebach was lost (time was not noted).</i>	
NRCS Field Office Report	Brad Podoll Brad Podoll is off so Kenneth Lujan, Soil Conservationist updated the board on the field office report. Thirty two EQIP, and five WHIP applications were received for funding. After ranking the field office will be able to fund maybe five to six range applications and fund two crop land applications with the funded allocation of \$290,000. Three out of the nine CSP applications were also funded.	Standing Agenda Item
Reports of Standing Committees	Watershed Health Restoration & Monitoring Steering Committee / Chairwoman report Fronia Jaramillo Meeting was held January 28, 2010 in Mountainair. Discussion of having smaller projects was discussed. SWCA 2009 report was given out and ready for review. Copy was given to District Manager to make copies as needed for supervisors. Next meeting will be March 1 st , 2010 in Moriarty. While District Manager worked in Santa Fe. Communication was open and weekly time sheet and daily correspondence was given. CNMCWMA Cheri Lujan	Standing Agenda Item No Action taken
	No report / next meeting will be held March 4, 2010 at the Edgewood SWCD	Standing Agenda Item

	<p>office.</p> <p style="text-align: center;">Water Planning Committee Ryan Schwebach</p> <p>Ryan Schwebach lost connection to tel-conference so Cheri Lujan updated the board of the previous meeting. Public Meeting held in Moriarty followed by business meeting at the January meeting went well. Committee approved the final update in January. February meeting was held today with the final update copies. Letters from the committee will be sent out with the final updated plans. Next meeting will be held on its regular schedule time in Moriarty next month.</p>	No Action taken
Other Reports	<p style="text-align: center;">NMACD / Legislative Report Jim Berlier</p> <p>Jim Berlier updated the board on the 2010 legislative session. Discussion followed with TSP funding which received the largest amended amount off of the Senate side of 230,000. Funding is still pending due to the special session and the signing of the bill by the Governor.</p> <p style="text-align: center;">NACD / Annual Meeting Michael Stogner</p> <p>Michael Stogner updated the committee on the meeting attended of the NACD annual meeting. Discussion followed with speakers and the board expressing their gratitude of Mr. Stogner attending and representing the East Torrance SWCD at the National level.</p>	
New Business	<p>Group Project McIntosh Cemetery Group project letter and application was given out for review and discussion. After review motion made by Jim Berlier to approve the group project and seconded by Michael Stogner. Motion carried unanimously.</p> <p>Letter of Support Copy of letter request and CFRP Proposal was given out for review and discussion. Following discussion and review. Motion made by Jim Berlier and seconded by Rick Lopez to approve the draft letter as written and to send out for support to Mr. Matthew Allen. Motion carried unanimously.</p>	<p style="text-align: center;">Action taken</p> <p style="text-align: center;">Action taken</p>
Unfinished Business	<p>2010 Elections Timeline / Etc. Time line was given out for review once again along with the draft first notice of election. Recommended changes since last review of the first notice was discussed in adding another polling location in Torreon. Cheri Lujan was also asked to give the history of why and to where in the past where polling locations were held. In attendance, Mr. Joe Perea asked the board to consider in having another polling location in Torreon and the polling location could be held at the Torreon Fire Dept. Following discussion Rick Lopez moved to hold three polling locations with the third one added to be held at the Torreon Fire Station, Torreon. Motion seconded by Jim Berlier. Following discussion motion carried</p>	<p style="text-align: center;">Action taken</p>

	unanimously. Discussion followed with Ms. Lujan gathering names for polling officers and canvassing board to be approved at the next meeting in order to hold election workshop.	
Announcements / Discussion Items	Chairwoman opened the floor to anyone who would like to speak. Mr. Joe Perea thanked the board for the donation of monies in order to put the harvesting unit in at the Torreon Fire Dept. Cheri Lujan thanked the board in allowing her to work once again in Santa Fe and reported back comments she heard back in positive remarks on the Building of the Educational Complex with the funds received.	
Next Board Meeting/ Adjournment	Fronia Jaramillo With no further business to discuss meeting was adjourned at 7:05 PM.	

Respectfully submitted,
Cheri Lujan, District Manager

Reviewed and approved by: _____