

MEETING MINUTES

Committee//Group: EAST TORRANCE SOIL & WATER CONSERVATION DISTRICT
Date: October 7, 2009
Chairwoman Present: Fronia Jaramillo
Members Present /Titles: Ryan Schwebach – Vice-Chair, Jim Berlier – member, Rick Lopez – member, Others & Guests: Cheri Lujan – District Manger, Brad Podoll – NRCS
Absent: Michael Stogner – Secretary / Treasurer

Topic (Agenda Item) & Summary of Discussion	Follow Up Action/Discussion	Responsible Party	Status (Open/Closed)
Call to Order	Meeting was called to order at 6:02 P.M	Fronia Jaramillo	Standing Agenda Item
Approval of Agenda	It was moved by Jim Berlier to accept the agenda as presented. Motion seconded by Rick Lopez. Motion carried unanimously.	Fronia Jaramillo	Standing Agenda Item Action taken
Approval of minutes 09/09/09 & 09/24/09 minutes	Minutes of the regular September meeting and Special board meeting were reviewed. After review and discussion motion made by Rick Lopez to accept the meeting minutes as presented. Motion was second by Jim Berlier, motion carried unanimously.	Fronia Jaramillo	Standing Agenda Item Action taken
Treasurer's Report	Michael Stogner was unable to attend the meeting so Cheri Lujan submitted the financial report for review. Following review and discussion of the financial report motion made by Jim Berlier and second by Ryan Schwebach to approve the bills submitted and paid and file financial report for audit. Motion carried unanimously.	Cheri Lujan	Standing Agenda Item Action taken
09-10 Work Plan	Updates were made in the annual work plan to review. Updated items were noted in red.	Cheri Lujan	Standing Agenda Item
Correspondence	E-mail correspondence was noted that it was forward to all board members as it came in. Written correspondence to the board was reviewed: <u>Cibola National forest:</u> Timber sale announcement, <u>Claunch-Pinto SWCD:</u> Invitation to annual meeting October 2, 2009. <u>NMACD:</u> Invitation to a one day short course discussing grant opportunities October 20 th in Albuquerque NRCS conference room, <u>Chavez SWCD:</u> CC'd letter to NMACD request of the list of individuals that are on the NMACD election nomination committee. <u>The Quivira Coalition:</u> Pre-Conference Seminars November 4-6, 2009 flyer, <u>NRCS:</u> flyer for rural tour renewing America's promise September 30, 2009, <u>NACD:</u> The Resource Newsletter, <u>Claunch-Pinto SWCD:</u> Newsletter, <u>CLCI News:</u> Newsletter,	Cheri Lujan	Standing Agenda Item

	NACD: Newsletter	
Guests	Fronia Jaramillo None in attendance.	
Reports of Standing Committees	Water Planning Committee Ryan Schwebach Ryan Schwebach reported he has been unable to attend the last couple of meetings. Draft minutes of the last meeting were submitted for review. Cheri Lujan reported that the group is working on preparing the last public meeting on the updated plan sometime in December, January time plan. MRCOG gave a presentation to the group about interest in submitting an application into the Water Trust Board for a region water conservation toilet bowl program.	Standing Agenda Item No Action taken
District Manger Report	Cheri Lujan Cheri Lujan reviewed written report with the board. Cost Share and Watershed Health and Monitoring funding were discussed. Cost Share letters have gone out for extended contracts to be completed by December 31, 2009 deadline. Thinning / Safety workshop for the thinning projects held September 12, 2009 went very well despite the short notice to landowners. Next Steering Committee meeting will be held October 26, 2009. Newsletter will be sent out to the printer.08-09 Audit is underway and should be completed by the deadline. Three out of the four Region II awards were awarded to East Torrance SWCD. Two applications came in for the Conservationist award deciding factor on the winner was judged by the Taos SWCD board of Directors. Fall tree sale went well with the entire containerized trees being sold. Presentation to the Pecos Chapter back County Horsemen of NM is being made by Johnny Perea of FSA giving the information for the District since the meeting was being held the same time as the Districts regular meeting. McCune grant was submitted by the deadline. Simtable training went well with 5 teachers in attendance along with Forest Service and a Fire Deputy from Santa Fe. Deadlines, Meetings, training, and draft planned meetings, trainings, and time off were reviewed. See attached report for more detailed information on district manager's monthly report.	Standing Agenda Item No Action taken
Soil & Water Specialist Report	Roy Todd Roy Todd NMDA specialist was unable to attend. Cheri Lujan reviewed written report submitted with the board reviewing the audit rule tiers.	Standing Agenda Item
NRCS Field Office Report	Brad Podoll Brad Podoll updated the board on a brief training he attended on soil quality and soil kits the field office received which will allow NRCS staff to be an active participant with the landowner in the assessment of soil heath. Discussion followed with board member Ryan Schwebach showing interest in having these done on his farms. Mr. Podoll informed the board that NRCS is working on a	Standing Agenda Item

	<p>cooperative agreement with State Forestry on technical assistance. Discussion followed with the breakdown of where the money went for the 2009 EQIP program year. Next batching period for the program will be the end of November 2009. Local work group meeting was discussed and stated since Edgewood SWCD was the host this year that NRCS would work with them on setting a date for the up coming meeting hopefully sometime in November. Lisa Dennison Farm Bill Program specialist attended a conservation planning course and will need some follow up training in the future.</p>	
<p>Unfinished Business</p>	<p>NMACD Annual Meeting Draft agenda was given out along with packets sent to the District for review of resolutions submitted and an amendment submitted for action at the annual meeting. Following review and discussion Jim Berlier moved to oppose Resolution No 1 from Region III as stated and if amended in the resolutions committee that the board of ETSWCD strongly opposes to the wilderness designation, and to oppose Region VI resolution as written. Rick Lopez seconded the motion. Motion carried unanimously. Review of the resolution procedure amendment followed. After review and discussion motion made by Ryan Schwebach and seconded by Jim Berlier to oppose the amendment as written. Motion carried unanimously. NMACD 2009 position statements were given out for review. Motion made by Ryan Schwebach and seconded by Rick Lopez to leave the reaffirm, revise or drop to the delegates attending the annual meeting. Motion carried unanimously.</p> <p>ETSWCD Annual Meeting / Open House Cheri Lujan updated the board on the planning of the annual meeting. The draft agenda was given out for review and discussion. Mr. Podoll advised the board that he would not be in attendance so therefore please remove NRCS annual report off of the agenda. Following discussion Cheri Lujan would ask if the Torrance County Extension office would be willing to take the ten minute slot for a report from their office.</p> <p>Contract Labor Jim Berlier updated the board that he called Mr. Leiting and negotiated the draft service contract with him. Service contract was given out for review and discussion. Following discussion motion made by Rick Lopez to approve the Professional Service Contract with Kenneth B. Leiting as written. Motion seconded by Jim Berlier. Motion carried unanimously.</p> <p>Employee Policy Chairwoman Fronia Jaramillo updated the board that the employee policy will be</p>	<p>Action taken</p> <p>No Action taken</p> <p>Action taken</p> <p>No Action taken</p>

	tabled at this time till a latter date.	
New Business	<p>NACD Annual Meeting Draft agenda of the NACD meeting held in Florida, January 31 - February 3, 2010 was given out for review and discussion. Cheri Lujan informed the group that Mr. Stogner has showed an interest in attending the meeting. Following review and discussion motion made by Rick Lopez and seconded by Jim Berlier to approve Mr. Stogner in representing the ETSWCD at the annual conference to not to exceed \$1500.00. Motion carried unanimously. Cheri Lujan will work with Mr. Stogner with the registration and expenses for the upcoming meeting.</p>	Action taken
Chairwoman Report	<p style="text-align: right;">Fronia Jaramillo</p> Fronia Jaramillo updated the board that she will be attending the NMACD annual meeting and has been keeping up to date with activities for the District with the District Manger.	Standing Agenda Item
Announcements / Discussion Items	None noted	
Next Board Meeting/ Adjournment	<p style="text-align: right;">Fronia Jaramillo</p> With no further business to discuss meeting was adjourned at 7:29 PM.	No Action taken

Respectfully submitted,
Cheri Lujan, District Manager

Reviewed and approved by: _____