

MEETING MINUTES

Committee//Group: EAST TORRANCE SOIL & WATER CONSERVATION DISTRICT
Date: August 19, 2009
Chairwoman Present: Fronia Jaramillo
Members Present /Titles Michael Stogner – Secretary / Treasurer, Jim Berlier – member, Rick Lopez – member, Others & Guests: Cheri Lujan – District Manger, Brad Podoll – NRCS
Absent: Ryan Schwebach – Vice-Chair

| Topic (Agenda Item) & Summary of Discussion | Follow Up Action/Discussion | Responsible Party | Status (Open/Closed) |
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| Call to Order | Meeting was called to order at 6:02 P.M | Fronia Jaramillo | Standing Agenda Item |
| Approval of Agenda | It was moved by Jim Berlier to accept the agenda as presented. Motion seconded by Rick Lopez. Motion carried unanimously. | Fronia Jaramillo | Standing Agenda Item Action taken |
| Approval of minutes 07/08/09 minutes | Minutes of the regular July meeting were reviewed. After review and discussion Motion made by Rick Lopez to accept the meeting minutes as presented. Motion was second by Michael Stogner, motion carried unanimously. | Fronia Jaramillo | Standing Agenda Item Action taken |
| Treasurer's Report | Michael Stogner submitted the financial report for review. Following review and discussion of the financial report motion made by Rick Lopez and second by Jim Berlier to approve the bills submitted and paid and file financial report for audit. Motion carried unanimously. | Michael Stogner | Standing Agenda Item Action taken |
| 09-10 Work Plan | Updates were made in the annual work plan to review. Updated items were noted in red. | Cheri Lujan | Standing Agenda Item |
| Correspondence | Correspondence to the board was reviewed: <u>Torrance County Farm and Livestock Bureau:</u> letter requesting of donation for the trooper award to give out at county fair. Discussion followed with the anti – donation clause due to no services being rendered. <u>Claunch-Pinto SWCD:</u> Letter thanking for inviting them to take place in the educational building for the fair. <u>NACD:</u> Letter thanking the board for membership payment, <u>McCune Charitable Foundation:</u> postcard announcing funding application open for applications, <u>Tree NM Inc</u> – newsletter, <u>Water Wise Community Brief :</u> newsletter <u>NMACD :</u> newsletter, <u>NMED / Ground Water Bureau :</u> newsletter, <u>NACD Forestry Notes :</u> newsletter, <u>Taos SWCD :</u> newsletter, <u>Hondo SWCD :</u> e-mail – Resolution – copies given out for review, <u>Claunch Pinto SWCD :</u> letter, copy given out for review. Letter asking if East Torrance SWCD wanted to join the Claunch-Pinto | Cheri Lujan | Standing Agenda Item |

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| | <p>discussion motion made by Rick Lopez to allow the chairperson to make the decisions on use of the building providing it does not cost the District direct costs for the use of the building for governmental agencies or not for private activities. Motion seconded by Jim Berlier. Motion carried unanimously.</p> <p style="text-align: center;">Water Planning Committee Ryan Schwebach</p> <p>Ryan Schwebach was unable to attend the meeting. Draft minutes were given out for review from the last planning committee meeting.</p> <p style="text-align: center;">CNMCWMA Cheri Lujan</p> <p>No meeting to report on. Tom Perkins contacted Tom Gordon. A different chemical may be used on Gordon's circle due to labeling. The next steering committee meeting has not been scheduled.</p> | <p>Standing Agenda Item No Action taken</p> <p>Standing Agenda Item No Action taken</p> |
| District Manger Report | <p style="text-align: center;">Cheri Lujan</p> <p>Cheri Lujan reviewed written report with the board. Cost Share and Watershed Health and Monitoring funding were discussed. One cost share project has been completed and waiting for a final check out. Newsletter was sent out. 08-09 audit paperwork has been completed and 06-07 along with 07-08 audits have been released to the public. Natalie Stokes sent letters out to governmental agencies inviting them to participate in having a booth in the educational building during the county fair. Donations were reviewed with the board for the family fun kid's days. Fifty one water wells were tested on Saturday August 15 for the water fair during the fair. Results of the findings will be e-mail to the District to have on file. Copy of a letter received on August 19, 2009 from the Forest Service was given out for review to board members to allow time for review and submit comments into Manger to get to the Chairwoman in order to draft a letter if needed. Deadline for comments on the Trigo and Big springs Wildfire reforestation project is September 14th. Deadlines, Meetings, training, and draft planned meetings, trainings, and time off were reviewed. See attached report for more detailed information on district manager's monthly report.</p> | <p>Standing Agenda Item No Action taken</p> |
| Soil & Water Specialist Report | <p style="text-align: center;">Roy Todd</p> <p>Roy Todd NMDA specialist was unable to attend. Monthly report was given out for review.</p> | <p>Standing Agenda Item</p> |
| Chairwoman Report | <p style="text-align: center;">Fronia Jaramillo</p> <p>Fronia Jaramillo thanked board members and staff for the work at the Educational Building in preparing for the fair and the help in having another successful year doing the Family Fun Kids Days during the fair.</p> | <p>Standing Agenda Item</p> |

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| Unfinished Business | None reported | No Action taken |
| New Business | <p>Annual meeting Following discussion consensus of the board was to move forward in planning the annual meeting for East Torrance SWCD for November 4, 2009. Cheri Lujan will work on speakers and present a draft agenda at the next months meeting.</p> <p>Supervisor Health Insurance through Risk Management Rick Lopez explained to the board on research obtained on costs for District supervisors to obtain health insurance through Risk management. A proposal was brought forward to the board in paying half of the premium for a single policy which would cost roughly \$204.13 a month after the 50%. Discussion followed with how the premium would be paid, and if other board member at a latter time could obtain the insurance. Motion made by Jim Berlier to table action item and to have the District manger look into questions brought up during discussion. Motion seconded by Michael Stogner. Motion carried with Rick Lopez abstaining from vote.</p> | <p>No Action taken</p> <p>Action taken</p> |
| Guests | <p style="text-align: center;">Fronia Jaramillo</p> <p>None present</p> | Standing agenda item |
| Announcements / Discussion Items | <p>Cheri Lujan updated board that Ryan Schwebach had called concerned about meetings being missed. He was afraid of this meeting being his third consecutive meeting but after reviewing minutes and sign in sheets he had participated during the June regular board meeting via tel-conference therefore this was just his second consecutive meeting being absent. Fronia Jaramillo will call Mr. Schwebach. Discussion followed with technical support needed certain times through out the year. After discussion board members asked District Manger to contact some retired individuals to see if they would be interested in contracting with the board. Chairwoman also expressed the need to have the review of the employee's policy at the next meeting. Up coming events were noted to mark calendars for the NMACD annual meeting and pumpkin chukin events.</p> | |
| Next Board Meeting/ Adjournment | <p style="text-align: center;">Fronia Jaramillo</p> <p>With no further business to discuss it was moved by Jim Berlier and seconded by</p> | |

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| | Rick Lopez to adjourn the meeting at 7:57 PM. | Action taken |
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Respectfully submitted,
Cheri Lujan, District Manager

Reviewed and approved by: _____