

MEETING MINUTES

Committee//Group: EAST TORRANCE SOIL & WATER CONSERVATION DISTRICT
Date: October 8, 2008
Chairman Present: Jim Berlier
Members Present /Titles Ryan Schwebach – Vice-Chair, Belinda Garland – Secretary / Treasurer, Arthur Swenka – member, Fronia Jaramillo – member, Wayne Metzger– member
Others & Guests: Cheri Lujan – District Manger, Kenneth Lujan – NRCS, Johnny Perea – FSA, Marty Hibbs – Building Project Manager
Absent: Michael Stogner – Member

Topic (Agenda Item) & Summary of Discussion	Follow Up Action/Discussion	Responsible Party	Status (Open/Closed)
Call to Order	Meeting was called to order at 3:04 P.M	Jim Berlier	Standing Agenda Item
Approval of Agenda	It was moved by Arthur Swenka to accept the agenda as presented. Motion seconded by Wayne Metzger. Motion carried unanimously.	Jim Berlier	Standing Agenda Item Action taken
Approval of minutes 09/10/08 minutes	Minutes of the September regular meeting were reviewed. Motion made by Art Swenka to accept the September 10, 2008 meeting minutes as presented, motion was second by Ryan Schwebach, motion carried unanimously.	Jim Berlier	Standing Agenda Item Action taken
Treasurer's Report	Cheri Lujan submitted the financial report for review. Following review, and discussion of the financial report it was moved by Arthur Swenka and second by Wayne Metzger to approve the bills submitted and paid, and file financial report for audit. Motion carried unanimously.	Cheri Lujan	Standing Agenda Item Action taken
Annual Work Plan	Reviewed the 08-09 annual work plan. Plan will be up-dated and reviewed monthly.	Cheri Lujan	Standing Agenda Item No Action taken
Correspondence	Correspondence to the board was reviewed: HUB RC&D: Correspondence and invitation to the annual meeting on Wednesday October 15. South West Sustainable Forest partnership :- agenda and flyer on the Small wood entrepreneurial conference to be held on November 12-14, 2008 in Flagstaff, NM ISC: Letter- Regional Water Planning participant concerning a workshop on Monday October 20, 2008 in Albuquerque, Premier Environmental Services, Inc: Letter from Premier explaining the "Environmental Services" offered by their company.	Cheri Lujan	Standing Agenda Item No Action taken
Guests	Jim Berlier thanked guests for their attendance.	Jim Berlier	

<p>Reports of Standing Committees</p>	<p style="text-align: center;">Watershed Health, Restoration Committee Arthur Swenka</p> <p>Arthur Swenka updated the board on the committee meeting held in Estancia on the 29th of September with discussion on that 2007 contracts. Contracts need to be contracted by the end of December, and 2008 paperwork should be received by Claunch-Pinto for signatures for the money to be released from New Mexico Finance Authority. Discussion followed with what can and should not be done with the slash with future funding. Next steering committee will meet in Mountainair on October 20th. Discussion followed with possible sites for wells that could be monitored.</p> <p style="text-align: center;">Educational Building Committee Marty Hibbs</p> <p>Mr. Hibbs updated board on the progress of the building. Sub Committee with contractors has been meeting on a weekly basis. Discussion followed with owner decisions that need to be made on the building.</p> <p style="text-align: center;">Water Planning Committee Ryan Schwebach</p> <p>Ryan Schwebach updated the board on the upcoming public meetings. Arthur Swenka updated the board on the economic portion of the water plan that is being prepared by MRCOG and EBRA with a focus group which has been meeting to discuss on water use working with three different scenarios.</p> <p style="text-align: center;">Chairman Report Jim Berlier</p> <p>Chairman updated board on the Region II meeting going over the agenda items. NMACD Resolutions were reviewed and discussed as the following to have a position on to send to the Region II Chair on the board suggestions on how to vote:</p> <p><u>Property Tax Code (Yield Control) Resolution</u> – Motion made by Arthur Swenka and seconded by Ryan Schwebach to support Resolution. Motion carried unanimously.</p> <p><u>Amend the SWCD Act on the Audit issue Resolution</u> - Motion made by Ryan Schwebach and seconded by Arthur Swenka to support Resolution. Motion carried unanimously.</p> <p><u>Mileage Reimbursement Increase Resolution</u> - Motion made by Belinda Garland and seconded by Arthur Swenka to support Resolution. Motion carried unanimously.</p> <p><u>Opposing the Mexican Wolf Program Resolution</u> - Motion made by Arthur Swenka and seconded by Wayne Metzger to support Resolution. Motion carried unanimously.</p> <p><u>Permitting of Deep Water Wells Resolution</u> - Motion made by Ryan Schwebach</p>	<p>Standing Agenda Item Action taken</p> <p>Standing Agenda Item No Action taken</p> <p>Standing Agenda Item No action taken</p> <p>Standing Agenda Item Action taken</p>
---------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

	<p>and seconded by Arthur Swenka to support Resolution. Motion carried unanimously.</p> <p><u>Amend NMACD 2008 Position Statements Resolution</u> - Motion made by Belinda Garland and seconded by Ryan Schwebach to oppose the Resolution. Motion carried unanimously.</p> <p><u>NMACD to amend current policy for passing resolution Procedure Resolution</u> - Motion made by Arthur Swenka and seconded by Fronia Jaramillo to oppose the Resolution. Motion carried unanimously.</p> <p><u>SWCD become cooperating agencies in the Mexican Wolf Program Resolution</u> - Motion made by Ryan Schwebach and seconded by Wayne Metzger to support Resolution. Motion carried unanimously.</p> <p>Discussion followed with meetings attended by the Chairman with apologizing to the committee on mistakes he has made or said in public meetings. Discussion followed in team building.</p>	
District Manger Report	<p style="text-align: center;">Cheri Lujan</p> <p>Cheri Lujan reviewed written report with the board. Cost Share and Watershed Health and Monitoring funding were discussed on site visits made or needs to be made along with contract signing issues. Thinning workshop was held on September 15, 2008 at the apple Mountain Retreat. Kitty Long started working on September 22, 2008. ICIP plan and McCune grant were submitted by the end of September deadline. Fall sale has wrapped up and the newsletter has been sent off for printing. Tank was picked up for water harvesting for the educational building. Met with the Tajique Association, Tom Dow and his lawyer and Mr. Padilla on resolving issues before going for capital outlay monies. They will get back to the District before November meeting with an update on the agreement. Deadlines, Meetings, trainings, and planned meetings, trainings were reviewed. See attached report for more detailed information on district manager's monthly report.</p>	Standing Agenda Item Action taken
Soil & Water Specialist Report	No one from NMDA was present. Copy of NMDA report was given out for review to the board. See attached report for more information.	Standing Agenda Item
NRCS Field Office Report	<p style="text-align: center;">Kenneth Lujan</p> <p>Kenneth Lujan updated the board on EWP progress within both of the Big Springs and Trigo fire.</p> <p>NRCS last year goal was to spend 380 thousand in the Estancia FO and the actual money spent was 665 thousand in treating close to 200 thousand acres. October 17 is the deadline for EQIP.</p>	Standing Agenda Item

Unfinished Business	<p>EWP Program Covered in the NRCS report.</p> <p>Annual Meeting Tentative agenda was given out for review. Ballot sheets were given to board members to cast votes for the annual meeting. Board members are to get ballots back to Cheri Lujan as soon as possible.</p>	No Action taken
New Business	<p>Regional Water Plan Resolution Draft Regional Water Plan Resolution was given out for review and discussion. After review motion made by Ryan Schwebach to approve the Resolution as submitted. Seconded by Arthur Swenka. Motion carried by roll call vote: Jim Berlier-yea, Ryan Schwebach-yea, Fronia Jaramillo-yea, Arthur Swenka-yea, Michael Stogner-absent, Belinda Garland- yea and Wayne Metzger- yea.</p>	Action taken
Announcements / Discussion Items	Arthur Swenka discussed on having a special meeting to review and update the employee Performance plan for the District Manger and District Clerk. After discussion the board agreed to hold a special meeting on October 22, 2008 at 3:00 P.M.	
Next Board Meeting/ Adjournment	<p style="text-align: right;">Jim Berlier</p> <p>The next regular meeting will be held after the annual meeting on <u>Wednesday, November 5, 2008. Special board meeting will be held on October 22, 2008 at 3:00 P.M.</u> With no further business to discuss it was moved by Arthur Swenka and seconded by Ryan Schwebach to adjourn the meeting at 5:10 PM.</p>	

Respectfully submitted,
Cheri Lujan, District Manager

Reviewed and approved by: _____